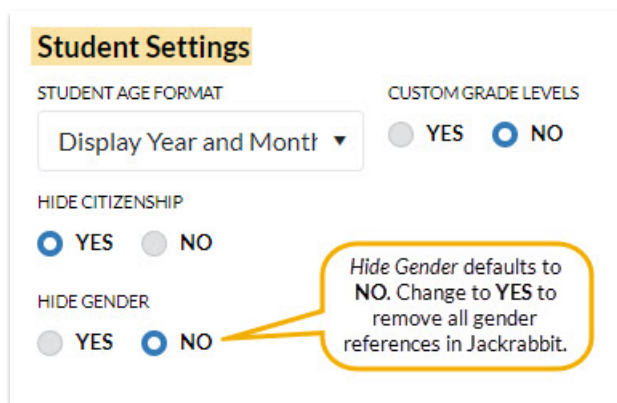


# Student Settings - Organization Defaults

Last Modified on 12/29/2020 2:52 am EST

There are several Organization Default settings that relate to students. Edit these settings from the **Tools** menu > **Edit Settings** > **Organization Defaults** > **Student Settings**.

## Student Settings



**Student Settings**

**STUDENT AGE FORMAT**  
Display Year and Month ▼

**CUSTOM GRADE LEVELS**  
☐ YES ☒ NO

**HIDE CITIZENSHIP**  
☒ YES ☐ NO

**HIDE GENDER**  
☐ YES ☒ NO

Hide Gender defaults to NO. Change to YES to remove all gender references in Jackrabbit.

## Student Age Format

This setting allows you to choose how you'd like to display student ages in many areas of Jackrabbit. *Display Year Only* will display the student's age in years only. *Display Year and Month* will display the student's age in years and months.

## Custom Grade Levels

Jackrabbit provides a listing of standard grade level fields, however, it is also possible to create custom grade levels. When *Custom Grade Levels* is set to Yes, you will be able to define custom grade levels to assign to your students.

To define your custom grade levels go to the **Tools** menu > **Edit Settings** and select **Drop-down Lists** from the left menu. The *Grade Levels* drop-down is located in the *Student* section. You will only see the Grade Levels drop-down option if your Student Setting, Custom Grade Levels, (Tools > Edit Settings > Student Settings) is set to Yes.

If you choose not to use custom grade levels, and use the standard grade levels provided by Jackrabbit, you will have the option to change the grade level for several students at once. See [Is there a way for me to change the student grade level for all students at once?](#) for more details.

## Hide Citizenship

When set to Yes, the Citizenship field is hidden on the Student's Summary tab.

## Hide Gender

This settings allows you to control if you want to show gender options throughout Jackrabbit. The

default setting is NO. This means you will **not** hide the gender selection settings. Go to *Tools* menu > *Edit Settings* > *Drop-Down Lists* (left menu) > *Student* > *Gender* to create the drop-down lists for gender.

Set to YES if you want to hide all references to gender.

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