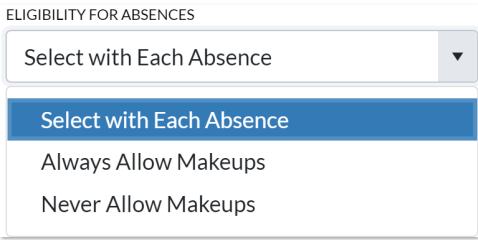
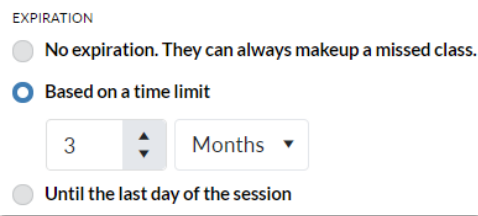


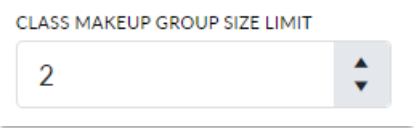
Makeup Settings - Organization Defaults

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When you [track absences](#) in Jackrabbit, you'll have the option of offering your students the ability to make up their missed classes.

To define the settings that control makeups, go to the **Tools** menu > **Edit Settings** > **Organization Defaults** (left menu) > **Makeup Settings** section.

	<h3>Eligibility for Absences</h3> <p>Define how a student's eligibility to make up a class is assessed when an absence is recorded.</p> <ul style="list-style-type: none">• Select with Each Absence - for each student absence recorded, select whether the student is eligible to make up the missed class or not.• Always Allow Makeups - all student absences are automatically marked eligible for makeup.• Never Allow Makeups - absences are never eligible for makeup.
	<h3>Expiration</h3> <p>It's a common policy that students must make up a class within a certain time frame (such as 2 months). Save time and effort by setting the eligibility for all makeups to expire automatically after a designated time frame.</p> <p>There are three options for setting expiration dates:</p> <ul style="list-style-type: none">• No expiration - all makeups are eligible indefinitely, a student can always make up a missed class.• Based on a time limit - set the eligibility for a makeup to expire after a number of days, weeks, or months. The eligibility expires at the end of the last day in the time frame.• Until the last day of the session - a student's eligibility to make up a class expires at the end of the session the absence was recorded in. <p>When the current date is later than the makeup expiration date, eligibility is marked as expired, and a makeup class cannot be scheduled.</p>

	Before the eligibility has expired, a makeup expiration date can be edited to extend the date to accommodate for special situations, such as an extended illness. Optionally, update the makeup expiration dates for multiple absences during a specified time frame.
	<p>Class Makeup Group Size Limit</p> <p>Select the number of extra spots you will allow in a class for makeups. If you don't want makeups to exceed the class maximum number of students set this to zero (0).</p> <ul style="list-style-type: none">• Example - when the size limit is set to 2, the class max size is 10, and there are 8 currently enrolled students, there will be space for 4 makeup students ($10 + 2 - 8 = 4$).



If you are using the [Parent Portal](#), and you want to allow parents to schedule makeups themselves, you will need to define your [Parent Portal Absence & Makeup Settings](#).
