

Remove (Unassign) Staff / Instructors from a Class

Last Modified on 11/03/2020 12:31 am EST

1. Be sure you are viewing the correct class.
2. Click the **Instructor** tab.
3. Click the drop-down arrow to view a list of instructors.
4. Select the **blank** choice.
5. Click **Save Changes**.

Class: Cheer Essentials

← RETURN **SAVE CHANGES** **DELETE**

Class Roll	Enroll Student	Email/Text Class	Enter Absences	Absence/Attendance	Post Class Transactions	Copy Class	Mass Drop	
Summary	Enroll List	Drop List	Absences	Makeups	Wait List	Instructors	Lesson Plan	Sk
Instructor 1	Stephanie Andrews ▼	View						
Instructor 2		View						
Instructor 3		View						
Instructor 4		View						

Click the drop-down arrow to display the staff list. Select the blank choice.

This only deletes the instructor from the class. To delete the instructor's staff information, see [Delete a Staff Member / Instructor](#).