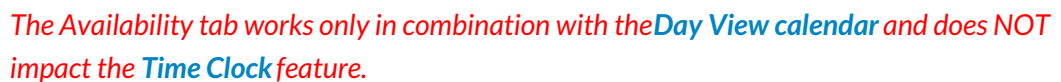


Last Modified on 11/03/2020 12:31 am EST

A user must have the *Availability* permission in the *Staff* section to see the *Availability* tab. See [System Management: Manage Users](#) for more information.



Jackrabbit

Staff: Shannon Mitchell

[Return](#)
[Save Changes](#)
[Delete](#)
[Help](#)
[Support](#)
[Send Idea](#)

[Instructor Schedule \(PDF\)](#)
[Add Time Entry](#)
[Instructor Calendar](#)
[Weekly Schedule](#)
[Email](#)

[Summary](#)
[Classes](#)
[Compensation](#)
[Time Card](#)
[Portal Settings](#)
[Feedback](#)
[Skills](#)
[Certifications](#)
[Availability](#)
[Misc](#)
[Picture](#)

[Add Std Hours](#)
[Add Exceptions](#)
[Help](#)

Instructor Standard Available Hours

View - 1 of 1 [Print](#) [Refresh](#)

Date From	Date Through	Monday Start End	Tuesday Start End	Wednesday Start End	Thursday Start End	Friday Start End	Saturday Start End	Sunday Start End	
1/1/16	6/30/16	9:00 AM 6:00 PM	9:00 AM 6:00 PM	12:00 PM 8:00 PM	9:00 AM 6:00 PM	12:00 PM 8:00 PM			

< >

Exceptions (Vacation-Holiday, Time-off, Extra Work Hours, etc)

View 1 - 2 of 2 [Print](#) [Refresh](#)

Available/Unavailable	Label	Color	Date From	Date Through	Start Time	End Time	Mon	Tues	Wed	Thu	Fri	Sat	Sun	
Unavailable	vacation	#ff9933	3/7/2016	3/13/2016	9:00 am	8:00 pm	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Unavailable	dr appt	#66ffcc	06/06/2016	06/06/2016	9:00 am	12:00 pm	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

< >