

# Create/Add a New Class Discount Rule

Last Modified on 11/19/2020 9:18 am EST

Discount Rules are created in Jackrabbit to assign three types of tuition discounts that are available:

- ★ **Multi-Class Discounts** - Tuition discounts are given depending on the number of classes students in a family are taking.
- ★ **Multi-Student Discounts** - Tuition discounts are given depending on the number of students enrolled in classes from the same family.
- ★ **Combination of Multi-Class and Multi-Student Discounts**- Combo discounts are a combination of Multi-Class and Multi-Family.

**Note:** A class can only accept one rule at a time, so if you wish to apply both Multi-Class AND Multi-Student discounts you have to select the combination discount rule.

## Create Discount Rules

Discount Rules are created in *Tuition Settings* from the *Tools* menu > *Edit Settings*.

1. Click **Manage Rules** button to open the rule builder.
2. Click the **Add New Rule** button to start building a Discount Rule.

**Tuition Settings**

← RETURN

### Discount Rules for Classes Billed by Tuition Fee

Tuition Discount Rules define multi -class and/or multi-student discounts and are assigned to classes on the class summary page. Once a rule is assigned to a class, the class will use that rule's discounts in Post Tuition Fees, Web Registration, and Quick Registration.

There may be times when you don't want the family's enrolled class Discount Rules to apply. Perhaps you have some families who are 'team' or 'competition' families and all the student's enrolled classes get a different discount than the rules assigned to their classes. When you find that the assigned Class Discount Rules aren't applicable, create a Family Discount Rule and save it to the Family's Billing Info tab. The Family Discount Rule will over-ride all class assigned rules for this family.

To assign rules to many classes at once, use the [Edit All Classes Tool](#).

[+ Add New Rule](#)

CURRENT RULES

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	Rule	Type	Status	Preview	Edit	Copy	Delete
1	No Discounts		Assigned				
2	Rec Classes	Combo	Assigned				
3	Very Special Family	Multi-Class	Assigned				
4	Winter - Rec / 15% off 2 or more classes	Multi-Class	Not Assigned				
5	Winter 2019 Team Disc	Combo	Not Assigned				

Indicates whether or not a rule has been assigned to any Classes.

Manage your current rules in this section.

Your organization is set to count classes by **Student**. [?](#)

[Change to count by Family](#)

3. Enter a **Tuition Discount Rule Name** in the *Rule Details* section.
4. Select the type of discount rule and how the discount should be applied:

<b>Multi-Class Discount</b>	<ul style="list-style-type: none"> <li>○ <b>Use the discount rate listed for each class</b> if you'd like Jackrabbit to use the discount listed for each class.</li> <li>○ <b>Add up classes and use the discount rate listed for the total # of classes</b> if you'd like Jackrabbit to add up the classes and use the discount associated with the total.</li> </ul>
<b>Multi-Student Discount</b>	<ul style="list-style-type: none"> <li>○ Select <b>Use the discount rate listed for each student</b> if you'd like Jackrabbit to apply the discount listed for each student.</li> <li>○ Select <b>Add up the students in the family and use the discount rate listed for the total</b> if you'd like Jackrabbit to add up the students and use the discount associated with the total.</li> </ul>
<b>A combination of both</b>	<ul style="list-style-type: none"> <li>○ Select <b>Give both discounts (multi-class and multi-student) when applicable</b> if you'd like Jackrabbit to give both discounts whenever applicable.</li> <li>○ Select <b>Give only multi-class discounts; only give multi-student discounts when multi-class doesn't apply</b> if you'd like Jackrabbit to first check for multi-class and apply if applicable. If no multi-class are applicable, Jackrabbit will apply multi-student if applicable.</li> </ul>

5. Define how the discount is calculated in the *Calculating the discounts* section. See [Discount Rule Examples](#) below to see an example for each type of discount rule.

6. Click **Preview Rule** to see the discount you are building in action! Enter a Tuition Fee to see an illustration based on the rule's discounts and the fee you have created.

**Note:** Because the same fee amount is used for each class tuition, the highest/lowest settings are not reflected in the tuition fees discounting example.

**Preview - Rec Classes**

Enter a Tuition Fee  Add a tuition fee.

**Tuition Fees Discounting Example**

Displays a sample illustration based on this rule's discounts and the tuition fee entered above.

- For representation purposes when Discount Eligibility gives both discounts, the multi-student dollar discount is calculated on Class 6 on the Both tab. When percent is used, multi-student discounts are calculated across all classes.
- Since the same amount is used for each class tuition fee, the highest/lowest settings are not reflected in the discounts.
- If you tax tuition, no tax is included.

Click each tab to see each discount type separately.

Both **Multi-Class** Multi-Student

Your organization is set to count classes for multi-class discounting **By Student**

		# of Classes Taken					
		Class 1 <b>\$0</b>	Class 2 <b>\$2</b>	Class 3 <b>\$3</b>	Class 4 <b>\$4</b>	Class 5 <b>\$5</b>	Class 6 <b>\$6</b>
# of Students in Family	Student 1 <b>\$0</b>	100.00	98.00	97.00	96.00	95.00	94.00
	Student 2 <b>\$5</b>	100.00	98.00	97.00	96.00	95.00	89.00
	Student 3 <b>\$5</b>	100.00	98.00	97.00	96.00	95.00	89.00
	Student 4 <b>\$5</b>	100.00	98.00	97.00	96.00	95.00	89.00
	Student 5 <b>\$5</b>	100.00	98.00	97.00	96.00	95.00	89.00
	Student 6+ <b>\$5</b>	100.00	98.00	97.00	96.00	95.00	89.00

7. Click **Save Changes** when you are happy with the results of the rule you created, and you will be returned to the main page of the Discount Rule builder.

Now that you have created your Discount Rules you will need to assign them to your classes. See [Assign Tuition Discount Rules to Classes](#)



*If you don't see the Manage Your Discount Rules option in your Tuition Settings it may be that your database is currently only set to use the By Total Hours Billing Method. Discount Rules are only available when you bill your classes By Class Fee.*

## Multi-Class Discount

Dave and Dani are in the same family and are Dave is enrolled in more than one class:

- Dave is in 3 classes and each class is \$100/mo.
- Dani is in 1 class at \$100/mo.
- Multi-class discounts are counted *By Student* (see Count Classes by Student or Family for the Multi-Class Discount )
- The classes have the Tuition Discount Rule "Recreational" which applies discounts as follows:

Class 1	Class 2	Class 3	Class 4
0%	5%	10%	15%

**Option #1 - Use the discount rate listed for each class**

- The 1st class for each student is not discounted, the 2nd class for Dave is discounted 5%, and the 3rd class for Dave is discounted 10% (Dave's classes are listed from bottom to top in the table shown).
- **Total tuition posted is \$385.**

Orig Amt	Discount	Amount	Notes	Details	Student	Class #
100.00	0.00	100.00	August	<a href="#">i</a>	<a href="#">Dani Ager</a>	1
100.00	10% 10.00	90.00	August, Multi-Class Disc=10.00	<a href="#">i</a>	<a href="#">Dave Ager</a>	3
100.00	5% 5.00	95.00	August, Multi-Class Disc=5.00	<a href="#">i</a>	<a href="#">Dave Ager</a>	2
100.00	0.00	100.00	August	<a href="#">i</a>	<a href="#">Dave Ager</a>	1

**Option #2 - Add up classes and use the discount rate listed for the total # of classes**

- Dani has only one class so she receives no discount, Dave is in a total of 3 classes and each of those classes is discounted 10%.
- **Total tuition posted is \$370.**

Orig Amt	Discount	Amount	Notes	Details	Student	Class #
100.00	0.00	100.00	August	<a href="#">i</a>	<a href="#">Dani Ager</a>	1
100.00	10% 10.00	90.00	August, Multi-Class Disc=10.00	<a href="#">i</a>	<a href="#">Dave Ager</a>	3
100.00	10% 10.00	90.00	August, Multi-Class Disc=10.00	<a href="#">i</a>	<a href="#">Dave Ager</a>	2
100.00	10% 10.00	90.00	August, Multi-Class Disc=10.00	<a href="#">i</a>	<a href="#">Dave Ager</a>	1

**Specify a unit for this discount** -The discount can be a dollar amount or a percentage to be applied to the tuition fee(s).

**Tuition Fee Discount Method** -Define what discounts will be applied to classes 1 through 10. Click the **Add Discount** button to define discounts for 11 or more classes, up to a total of 20 classes. The 21st class and beyond will use the discount defined for Class 20.

**In what order would you like to apply the discount?**

- Highest tuition gets lowest discount (most common) - Jackrabbit will order the classes with the highest priced class considered as Class 1. The lowest discount is applied to highest priced class.
- Lowest tuition gets lowest discount - Jackrabbit will order the classes with the lowest priced class considered as Class 1. The lowest discount is applied to the lowest priced class.

**Multi-Student Discount**

This family has 4 students enrolled in classes and the classes have the Tuition Discount Rule "Recreational" which applies discounts as follows:

One student	Two students	Three students	Four students
0%	5%	10%	15%

### Option #1 - Use the discount rate listed for each student

- Student 1 uses the discount listed in Student 1 (0%) and their classes are not discounted.
- Student 2's classes use the discount listed in Student 2 (5%).
- Student 3's classes use the discount listed in Student 3 (10%).
- Student 4's classes use the discount listed in Student 4 (15%).

### Option #2 - Add up the students in the family and use the discount rate listed for the total

The 4 students in the family are added up and the discount rate for Student 4 (15%) is applied to all students' classes.

**Specify a unit for this discount** - The discount can be a dollar amount or a percentage to be applied to the tuition fee(s).

**Tuition Fee Discount Method** - Define what discounts will be applied to students one through six. The 7th student and beyond will use the discount defined for Student 6. You may opt to give the discount listed for Student 1 to families with only 1 student.

### In what order would you like to apply the discount?

- Highest tuition gets lowest discount (most common) - Jackrabbit will order the students with the student having the highest priced tuition considered as Student 1. The lowest discount is applied to the student with the highest tuition.
- Lowest tuition gets lowest discount - Jackrabbit will order the students with the student having the lowest priced tuition considered as Student 1. The lowest discount is applied to the student with the highest tuition.

### Combination (Combo) Type Discount

Only one discount rule can be added to any class. If you offer both a Multi-Class and a Multi-Student discount for a particular class, you will create a Combo Discount Rule. This discount rule is a combination of both Multi-Class and Multi-Student discounts described above. Jackrabbit will apply both discounts whenever applicable.

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