




# Add Item Vendors to the Store

Last Modified on 11/03/2020 12:33 am EST

To add an Item Vendor, go to *Store > Item Vendors*. Select the **Add Vendor** button to add vendors.

Item Vendors											
<a href="#">← RETURN</a>											
<b>Add Vendor</b>											
 <a href="#">Print</a> <a href="#">Refresh</a> <a href="#">Show/Hide Columns</a> <a href="#">Restore Columns</a>											
	Vendor Name + 1	ID	Type	Address	City	State	Zip	Phone	Email	Website	
1	  Cooper's Apparel	Coop-2018	Items	56187 Boston Avenue	Huntersville	NC	28078	(704) 555-3945	coopsapparel@email.com	<a href="http://www.coopsapparel.com">www.coopsapparel.com</a>	

In the *Add Vendor* window, add applicable information and **Save**.

**Add Vendor**

**\*Vendor Name:**



**\*Vendor ID:**

**Contact:**

**Address1:**

**Address2:**

**City:**  **Prov:**  **PostCode:**

**Phone:**   **Fax:**  

**Email:**

**Website:**

**Notes:**

[Save](#) [Cancel](#)