

# Re-Order Alert Quantity

Last Modified on 11/03/2020 12:33 am EST

Go to Store > Store Reports > Re-Order Quantity Alert to display a list of items with on-hand quantities at or below their re-order alert quantity.

Re-Order Alert Quantity

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Item Number	Item Name	Description	Vendor Item #	Vendor	Current Item Cost	Qty On Hand	Re-order Alert Qty
<a href="#">P001AS</a>	Team Warm-up Pant - Adult Small		ABC96	ABC Vendor	15.00	50	50
<a href="#">TS001AS</a>	Team T-Shirt Adult Small	Logo T-Shirt	ABC982	ABC Vendor	8.99	47	50



The Executive Dashboard will flash to indicate that items are at or below their re-order quantity alert.