Transaction Sub-type Listing Report

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Located in the *Transactions/Financials* section of reports, the Transaction Sub-type Listing Report provides a listing of transactions that can be filtered using various criteria including: location, family, class, category, and more.

The report is sorted by Transaction Type with sub-totals by Transaction Sub-type. Totals are provided for debits, credits, and net total. These totals reconcile to all other revenue reports. Tax amounts are not broken out in this report.

Date: 1/25/2018   **Transaction Sub-Type Listing**   **Page 1**

From 1/19/2018 - Through 1/30/2018

Date	Last Name	First Name	Note	Pmt Method	Chk#	Qty	Amount
Type: Merchandise			**Sub-type: Pro Shop**				
1/19/18	Ager	Dianne	Hoodie			0.00	40.00
		Type:	**Merchandise**	**Total for Sub-type: Pro Shop**		0.00	40.00
Type: Merchandise			**Sub-type: Snack Bar**				
1/25/18	Harris	Susan	snacks				9.50
		Type:	**Merchandise**	**Total for Sub-type: Snack Bar**		0.00	9.50
		Total for Type:	**Merchandise**			0.00	49.50
Type: Tuition Fee			**Sub-type: February**				
1/19/18	Ager	Dianne				0.00	75.00
1/30/18	Harris	Susan				0.00	95.00
		Type:	**Tuition Fee**	**Total for Sub-type: February**		0.00	170.00
		Total for Type:	**Tuition Fee**			0.00	170.00

Credits Total:	0.00	**Debits Total:**	219.50	**Qty Total:**	0.00	**Net Total:**	219.50
# of Trans:	0	**# of Trans:**	4			**# of Trans:**	0

Commonly, this report is used to provide information on the type of transactions that occurred during a specific date range. When looking for a specific transaction(s), the various search criteria allow you to fine tune your search.

The Transaction Sub-type Listing report can be viewed /saved to PDF, Excel, HTML, RTF, Text, and Tiff.