

Understand Enrollment Types

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Watch a (1:33) video tutorial on Understanding Enrollment Types

Enrolled

If the student is currently enrolled in an *Active* class, their *Enroll Type* = *Enrolled* and Class(es) appear in the *Current Enrollment* section of the student's *Classes* tab.

Drop

The student did not complete the class. The student was dropped before the class was completed using the *Drop* link. This is considered a 'true drop' and will appear on the *Drop History Report*. If a student is dropped from a class, the class appears in the *Past Enrollment* section of the student *Classes* tab. *Note: It's important to archive classes (rather than drop students from class after it ends) so that reports will only display 'true' drops. See [Archive Classes](#).*

Transfer

A student is considered transferred when they have been moved from one class to another. This creates a *Past Enrollment* record, but this is not considered a drop. It is treated as a *Transfer* and does not negatively reflect on the school / class / teacher and is excluded from the drop reports.

Trial

The ability to enroll in a class as a trial is a per class option. When a student enrolls into a class on a trial basis, their *Enroll Type* = *Trial*. See [Trial Enrollment](#).

Trial-Enrolled

If a trial student enrolls in class, it is good practice to change the student *Enroll Type* to *Trial-Enrolled*. See [Trial Enrollment](#).

Comp?

In the *Past Enrollment* section (Student Classes tab), the *Comp?* column indicates whether the student completed the class (Yes) or did not complete the class (No.)

Student: Jill Jones

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Enroll

Family: Jones First Name: Jill Middle Initial: Last Name: Jones

Summary **Classes** **Medical** **Feedback** **Skills** **Sizes** **Absences** **Misc**

Current Enrollment

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Class	Session	Type	Days	Instructors	Enroll Date	Enrolled By	Future Drop
Tumbling 1 Fri 4 p	2014-2015	Enrolled	F	Zippy J.	7/18/2012	HELP2	Transfer
Intermediate Jazz	2014-2015	Transfer	M		11/18/2014	jrhelpctr	Transfer

Past Enrollment

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Class	Session	Instructors	Enroll Date	Enrolled By	Type	Drop Date	Reason	Dropped By	Comp?	Notes
Turns & Leaps Th 4 pm	2014-2015	Zippy J.	7/18/2012	HELP2	Enrolled	11/3/2014	Scheduling Conflict	jrhelpctr	no	

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Did the student complete the class?