

# View Future Enrollments

Last Modified on 11/03/2020 12:34 am EST

If a student has been enrolled with a future start date, the future date details can be seen via the *Family Summary* tab and via the *StudentClasses* tab.

## Family Summary Tab

**Family: Norman**

Return Save Changes Delete Help Support Send Idea

Make Sale/Post Fees Payment Refund Statement Add Student Add Contact Archive Family Family Name Email Merge Family

Summary Contacts Classes Events Transactions Billing Info Misc

View 1-2 of 2 Print Refresh

**Primary Contacts**

Contacts	Type	Home Phone	Work Phone	Cell Phone	Email	Print	Login	Portal UserID	Last Login
Jane Norman	Mother	(704) 555-3844		(704) 555-9952	jnorman@email.com			jnorman@email.com	
Richard Norman	Father	(704) 555-3894		(704) 555-7489	rnorman@email.com			rnorman@email.com	

**Students**

View 1-3 of 3 Print Refresh

First Name	Last Name	Active	Gender	Birth Date	Age	Grade	Fixed Fee	Class	F. Enroll	Wait
Alex	Norman	Enroll	Y	Male	9/20/2008	7 yrs	3rd grade	Hip Hop - Fri - 7:30pm(Camille J.) (95), Beg Parkour - Wed - 7pm(Stephanie A.) (95)	0	
Carter	Norman	Enroll	Y	Male	9/20/2008	7 yrs	3rd grade	Beg Parkour - Wed - 7pm(Stephanie A.) (95)	0	
Sarah	Norman	Enroll	Y	Female	10/17/2006	9 yrs	5th grade	Pointe - Fri - 4pm(Camille J.) (95), Barre - Wed - 7:30pm(Camille J.) (95)	1	

From the Family Summary tab click the link in the F. Enroll column to view the student's future enrollment details.

## Student Classes Tab

**Student: Sarah Norman**

Return Save Changes Delete Help Support Send Idea

Enroll Email Schedules

Family: Norman First Name: Sarah Middle Initial: Last Name: Norman

Summary Classes Events Medical Feedback Skills Sizes Absences Misc

View 1-2 of 2 Print Refresh

**Current Enrollment**

Class	Session	Type	Days	Room	Time	Duration	Instructors	Fee	Enroll Date	Enrolled By	Transfer	Future Drop	Drop
Pointe - Fri - 4pm	Spring 2016	Enrolled	F		4:00pm - 5:00pm	1:00	Camille J.	95.00	4/27/2016	helpcenter	Transfer		Drop
Barre - Wed - 7:30pm	Spring 2016	Enrolled	W		7:30pm - 8:30pm	1:00	Camille J.	95.00	4/25/2016	helpcenter	Transfer		Drop

**Future Enrollment**

View 1-1 of 1 Print Refresh

Class	Session	Type	Days	Room	Time	Duration	Instructor	Fee	Enroll Date	Enrolled By	Drop Date	
Ballet Intensive	Summer 2016	Enrolled	MTWThF		9:00am - 3:00pm	0:00		35.00	7/11/2016	helpcenter		
Total:												

**Past Enrollment**

View 1-1 of 1 Print Refresh

Class	Session	Instructors	Enroll Date	Enrolled By	Type	Drop Date	Reason	Dropped By	Comp?	Notes
Ballet - Wed - 4pm	Winter 2016	Camille J.	1/1/2016	helpcenter	Enrolled	5/4/2016	Class Archived	helpcenter	yes	

Future Enrollment information can also be viewed via the *Class View* as well. Click the **Weekly Calendar** button on the *Executive Dashboard* or point to **Classes** and click **Weekly/Daily Schedule**. If Future Enrolls are present for a class, two acronyms are present along with the class name: FE = Future Enrolls and FD = Future Drops.

**FE = Future Enrolls**

**Hover** your cursor on a class to bring up the "at a glance" class details in a pop-up window. Click the **Future Enrolls** link to view Future enrollments

**Beginner Dance (5) 1FD, 1FE**

9:30am-10:00am  
 End Date: 5/1/2015  
 Category: Dance  
 Size: 8 Open: 5 Wait: 0  
[Future Drops: 1](#)  
[Future Enrolls: 1](#)  
 Location: HELP  
 Room: Room 4  
 Meets: Tue  
 Fee: 55  
 Inst: Lisa S.

Hover your cursor over the class name and a small window with class details appears. Click on **Future Enrolls** or **Future Drops** to view details.

**Future Drops & Enrolls**

Waiting List		
#	Student Name	Wait List Date
No Wait List		

Future Drops			
#	Student Name	Drop Date	Drop Reason
1	Daniel Carson	5/31/2016	

Future Enrolls				
#	Student Name	Enroll Date	Enroll Type	Drop Date
1	Jenny Tucker	5/9/2016	Enrolled	

Makeups/Absences			
#	Type	Date	Student
No Makeups/Absences			