Delete Skills/Levels

To delete a skill from your database point to *Students* and select *Skills/Levels*. Click on the **Trash Can** icon next to the skill/level you wish to delete. The skill and all of its subskills will be removed.

- If the skill/level being deleted has already been added to a class it will also be removed from the *Class* record.
- If a student had previously been assigned that skill/level, it will be retained in their *Student* record.

Do you want **ALL** skills and subskills deleted from your students and classes? Contact **Support** for assistance.

Delete a Skill from a Student

To delete a single skill from the student, go the *Student*'s record > *Skills/Levels* tab and click the **Trash Can** icon next to the skill/level you wish to delete. The skill and all of its subskills will be removed and will no longer appear on the *Student* record or the *Class* record.

Student: Elijah Anderson

[← RETURN] [🖫 SAVE CHANGES] [🗑 DELETE]

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Family: Anderson: First Name Elijah   Middle Initial [ ]   Last Name Anderson

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[Add Skill/Level]

Student Skills/Levels

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	Category	Skill/Level	Subskill	Date Started	Date Tested	Date Attained	Date Due	Notes
🗑	Martial Arts	White		2/28/2019				
🗑	Martial Arts	White	1st Stripe White	2/28/2019	3/7/2019	3/7/2019		
🗑	Martial Arts	White	2nd Stripe White	2/28/2019	3/7/2019	3/7/2019		