Create a Master Lesson Plan

Last Modified on 11/03/2020 12:35 am EST

Master Lesson Plans are created, edited, and deleted as follows:

- 1. Point to Classes in the menu bar and clickMaster Lesson Plans.
- 2. Click Add Lesson Plan. Name the Lesson Plan and enter a Description.
- 3. Click Save Changes. When prompted, click OK.

		Students	Classes	Events	Staff	Tran	sactions	Store	Reports	Staff Portal	Tools				
Jackrabbit Master Lesson Plans															: CBARNH
← Return ✓ Save C			Changes	🛛 Add L	esson Pla	n						?Help		Send	d Ideas
	Master lesson plans are created, updated and deleted via this function. After you have setup Master Lesson plans, you can go to the appropriate class page and copy master lesson plans to that class and modify the copied lesson plan.														
Flyi	lying Fish						F	Rename	Delete	A					
Click on Lesson Plan name to <u>Pike</u> Click on Lesson Plan name to select. Once selected, click					F	Rename	Delete								
							E	lename	Delete						
Polywogs Starfish				Create New Lesson Plan Item to add details to the Lesson Plan.				<u>lename</u>	Delete						
			- add deta					lename	Delete	•					
								New Lessor							
						21	record(s) fou	nd. <u>Excel</u>	Print Refre	<u>sh</u>					
#		Lesson Name Theme						Description						Order	Delete?
1	Float on back						Child mu	Child must be able to roll over and float on back unassisted for 5 minutes.						1	
	Swim Un	wim Unassisted													
2	Treading Water					Child wi	Child will be able to tread water in deep water for 5 minutes unassisted.						2		
	Swim Un	wim Unassisted													

Add Items to a Lesson Plan:

- 1. Select and click the Lesson Plan name.
- 2. Click **Create New Lesson Plan Item** In the pop-up window, add item**Name**, **Theme**, **Description**, and **Order**.
- 3. Click Save. Continue adding Lesson Plan items until the Master Lesson Plan is complete.
- 4. Click Save Changes.



Master Lesson Plans can be copied into an individual Class. Lesson Plans assigned to classes can be viewed in the **Staff Portal**.